



**TAYSEB**

**RENTAL AND SERVICE TARIFFS**  
**AND**  
**CODES OF PRACTICE**  
**FOR THE YEAR 2019**  
**AT**  
**ADANA YUMURTALIK FREE ZONE**

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## **SECTION I**

### **1.) GENERAL PRINCIPLES**

#### **1.1.) PURPOSE AND SCOPE**

The purpose of this tariffs document is to set out the rental fees applicable at ADANA YUMURTALIK FREE ZONE and the fees and codes of practice and for the various services that will be needed and requested by the Users of Adana Yumurtalık Free Zone, the establishment and operation duty of which has been assigned to TOROS ADANA YUMURTALIK FREE ZONE FOUNDER AND OPERATOR CO., INC. (TAYSEB A.Ş.) under the laws, regulations, bylaws, and instructions.

#### **1.2.) LEGAL BASIS**

- a) Law 3218 on Free Zones dated 06 June 1985;
- b) Application Regulations for Free Zones;
- c) Decree Laws on Adana Yumurtalık Free Zone dated 04/03/1985 and numbered 85/9201; and dated 29/02/1992 and numbered 92/2797;
- d) Decree Law dated 30/11/1990 and numbered 90/1214 granting the permission for the establishment and operation of Adana Yumurtalık Free Zone to TAYSEB - Toros Adana Yumurtalik Free Zone Founder and Operator Co., Inc.;
- e) Contract for the Establishment and Operation and Infrastructure and Superstructure Investments for Maintenance and Development of Adana Yumurtalık Free Zone by TAYSEB - Toros Adana Yumurtalik Free Zone Founder and Operator Co., Inc. dated 23.05.2018 and entered into by and between TAYSEB A.Ş. and Directorate General of Free Zones, Overseas Investments, and Services acting on behalf of Republic of Turkey, Ministry of Economy; and
- f) Articles of Association released in the Turkish Trade Registry Gazette dated 25.05.1990 and numbered 2534 for Tayseb - Toros Adana Yumurtalik Free Zone Founder and Operator Co., Inc.

#### **1.3.) MEETING LABOUR DEMANDS**

- It is essential to meet the labour demands on a timely basis.
- Labour demands are made in writing with a minimum one-day notice and no later than by 16:00 hr. prior to the required service fulfilment date.
- TAYSEB shall perform or have performed the labour demands in order.
- The other information and documents must be notified completely as set forth in the Free Zone process form and regulations and the deficiencies must be completed by no later than the service fulfilment time.
- Although the number of demands is important for loading and unloading operations, the other demands shall be met in case there are delays that are attributable to the User.

#### **1.4.) FEE CURRENCY AND FEES, PAYMENTS**

- a) The fee currency shall be the US dollar or other equivalent convertible foreign currencies.
- b) Outdoor area rental instalments must be paid as set forth in Section 2.1. Where this payment period is not observed, a default interest shall be charged as prescribed in the rental contract. In case of a failure to pay or completely pay the amounts subject to a payment by instalments on the instalment date, the commencement date for calculating the interest to be charged for the overdue amounts shall be 01<sup>st</sup> January 2019.
- c) Electric and natural gas bills that will be issued by TAYSEB A.Ş. must be paid within 7 (seven) calendar days as from the date of billing, while other bills within 15 (fifteen) calendar days as from the date of billing. In case of a failure to pay the bills to TAYSEB A.Ş. within such periods, TAYSEB A.Ş. shall be entitled to suspend the delivery of the relevant service and charge default and penalty interests at a rate to be approved by the Free Zone Directorate and to be set at arm's length; however, such a rate shall not be less than 12% per year and per day of non-payment.
- d) Tariff codes shall be given on the bills that are made out for users.

#### **1.5.) TARIFF SCALES AND DETERMINATION OF AMOUNTS**

The relevant service tariffs indicate the principles for determining the amounts and basic scales for pricing as set out in the tariff. Detailed information shall be included in the "Sales Contracts" (Electric, water, natural gas, etc.) to be entered into by and between TAYSEB A.Ş. and the Users.

#### **1.6.) SERVICES OUTSIDE OF THE TARIFF SCOPE**

- a) The fee of a service that does fall within the tariff scope shall be determined at the request of TAYSEB A.Ş. and upon approval of Adana Yumurtalık Free Zone Directorate based on the precedent services and then current conditions and TAYSEB A.Ş. shall perform or have performed these services. TAYSEB A.Ş. shall charge the cost 10% coordination share for such services.
- b) TAYSEB A.Ş. shall take any and all safety measures at international standards and carry out or have carried out the efforts for plans, designs, and engineering works on the route of pipelines, including the transshipment station, starting from Torosport Ceyhan Port - Free Zone border. In addition, it shall perform or have performed the construction, maintenance, and repair works as required by these projects. It shall charge the cost of such services to the relevant Users with a 10% coordination fee.
- c) Throughout the route of pipelines, including the transshipment station, the Users shall seek the permission of TAYSEB A.Ş. for the pipelines and any and all modifications, civil works, and new pipe additions on the route.

#### **1.7.) OTHER PROVISIONS**

- a) TAYSEB A.Ş. can personally perform the services prescribed hereunder or have the same performed by other persons or entities.
- b) The Rental Tariffs and Codes of Practice that are included in Section II hereof shall enter into force upon the approval of Directorate General of Free Zones, Overseas Investments, and Services, while the Service Tariffs and Codes of Practice that are included in Section III hereof upon the approval of Adana Yumurtalık Free Zone Directorate and they cannot be modified unless approved by these agencies.

c) Cost of common services (such as cleaning, security, and environmental lighting, fire, healthcare, etc.) that are subject to this present Rental and Service Tariffs and Codes of Practice and that commonly are made available to all Users shall accrue upon the commencement of investments by the Users. The said expenses shall be collected from such Users that have not started the superstructure construction within 2 years as from operating licence commencement date.

d) The responsibility for the 3<sup>rd</sup> persons (contractors, subcontractors, transport, etc.) employed by the Users shall reside with the latter and the expenses incurred as a result of the damages to the free zone's superstructure and infrastructure and pollutions therein as a result of such 3<sup>rd</sup> persons' acts shall be directly invoiced to the User.

e) The costs of food, provisions, healthcare, etc. services offered by TAYSEB A.Ş. to the 3<sup>rd</sup> persons (contractors, subcontractors, transport, etc.) employed by the Users shall be directly invoiced to the User.

f) For the services, which are supplied by the User by its own means or from 3<sup>rd</sup> persons despite TAYSEB A.Ş. makes the same available under this service and rental tariff document, (except for waste management and occupational health and safety OSGB (Joint Health and Safety Unit)) TAYSEB A.Ş. shall collect a coordination share of 10% out of the fee prescribed hereunder.

g) No coordination fee shall be charged only where loading and unloading processes are conducted by means of the heavy equipment, which are recorded among the User's own inventory list, and by the personnel, who are included among its own personnel in line with the Social Security Institution's regulations.

h) Where the amount of power generated by the Users as a result of their own operations is above the User's consumption, the User shall not be allowed to sell the surplus energy outside the Free Zone or to any User that operates within the Free Zone, other than TAYSEB A.Ş.

**ADANA YUMURTALIK FREE ZONE  
SECTION II**

**2.) RENTAL TARIFFS AND CODES OF PRACTICE**

**2.1.) OPEN AREA RENTALS**

**Open Area:** This terms refers to the plots that are owned by the Treasury and included in the spatial management plan and that are leased to the Users operating in the free zone for production and/or other businesses under the operating licence obtained from the Directorate General of Free Zones, Overseas Investments, and Services.

**2.1.A.) PRODUCTION**

This item covers the purchase of raw materials and intermediate goods used in manufacturing and all activities including the sale, branding, packaging, labelling, and exhibition of the goods manufactured.

<b>m<sup>2</sup></b>	<b>Unit</b>	<b>Fee</b>	<b>Payment Scheme</b>
0 - 9,999 m <sup>2</sup>	m <sup>2</sup> /year	USD 2.75	Cash in advance
10,000 m <sup>2</sup> and above	m <sup>2</sup> /year	USD 2.20	Cash in advance

**2.1.B.) OTHER**

This item covers the operations that are outside of the production licence's scope.

<b>m<sup>2</sup></b>	<b>Unit</b>	<b>Fee</b>	<b>Payment Scheme</b>
0 - 9,999 m <sup>2</sup>	m <sup>2</sup> /year	USD 3.30	Cash in advance
10,000 m <sup>2</sup> and above	m <sup>2</sup> /year	USD 2.75	Cash in advance

**2.1.C.) OPEN STORAGE AREA (within the scope of Communiqué No. 1994/6)**

<b>m<sup>2</sup></b>	<b>Unit</b>	<b>Fee</b>	<b>Payment Scheme</b>
-	m <sup>2</sup> /year	USD 9.00	Cash in advance

- Open storage area rentals given in 2.1. shall be payable in advance on 01.01.2019.
- However, those that do not have any overdue payments from the year 2018 can pay the rentals in 4 equal instalments on the following dates where they so prefer. Those having overdue payments from the year 2018 cannot benefit from the instalments and shall pay their rentals for 2019 in cash.
- 1<sup>st</sup> instalment shall be paid on 02-04 January 2019.
- 2<sup>nd</sup> instalment shall be paid on 01-03 April 2019.
- 3<sup>rd</sup> instalment shall be paid on 01-03 July 2019.
- 4<sup>th</sup> instalment shall be paid on 01-03 October 2019.
- An ad-hoc performance letter of guarantee that is valid for an indefinite period and that amounts to rental for 1 year shall be furnished. The letters of guarantee shall be shall also be revised to increase the sums guaranteed in line with the rental increases.

## 2.2.) CLOSED AREA RENTALS

### 2.2.1.) OFFICE

Unit	Fee	Payment Scheme
m <sup>2</sup> /year	USD 5.50	Cash in advance

### 2.2.2.) WAREHOUSE

#### 2.2.2.A.) WAREHOUSE RENTAL FOR PRODUCTION PURPOSES

m <sup>2</sup>	Unit	Fee	Payment Scheme
5,000 m <sup>2</sup> and above	m <sup>2</sup> /month	USD 2.50	Cash in advance
1,000 m <sup>2</sup> - 4,999 m <sup>2</sup>	m <sup>2</sup> /month	USD 3.00	Cash in advance
500 m <sup>2</sup> - 999 m <sup>2</sup>	m <sup>2</sup> /month	USD 3.50	Cash in advance
300 m <sup>2</sup> - 499 m <sup>2</sup>	m <sup>2</sup> /month	USD 3.50	Cash in advance

- The warehouse area to be rented for production cannot be less than 300 m<sup>2</sup>.
- Where, in connection with rentals, the envisaged periods (month and year) are used in part, the tenanship shall be taken into account as complete periods (month and year).
- An ad-hoc performance letter of guarantee that is valid for an indefinite period and that amounts to rental for 1 year shall be furnished. The letters of guarantee shall be shall also be revised to increase the sums guaranteed in line with the rental increases.
- Any damages to the indoor areas shall be recovered by forfeiting the letters of guarantee by the end of the rental period.
- The fees included in the above-mentioned indoor area tariff are calculated considering the indoor area and outdoor area prices.

#### 2.2.2.B.) WAREHOUSE RENTAL FOR OTHER PURPOSES (within the scope of Communiqué No. 1999/1)

This item covers the indoor area rentals that are outside of the production.

Term	Unit	300 - 449 m <sup>2</sup>	450 m <sup>2</sup> and above	Payment Scheme
30 - 90 days	m <sup>2</sup> /month	USD 4.00	USD 3.50	Cash in advance
91 - 180 days	m <sup>2</sup> /month	USD 3.50	USD 3.00	Cash in advance
Longer than 181 days	m <sup>2</sup> /month	USD 3.00	USD 2.50	Cash in advance

- The warehouse area to be rented for other purposes cannot be less than 300 m<sup>2</sup>.
- Where, in connection with the warehousing requests, the envisaged periods (month) are used in part, the tenanship shall be taken into account as complete periods (month).
- Rental for the lease period shall be collected in cash prior to the lease.
- An ad-hoc performance letter of guarantee that is valid for an indefinite period and that amounts to the total rental shall be furnished. The letters of guarantee shall be shall also be revised to increase the sums guaranteed in line with the rental increases.
- Any damages to the indoor areas shall be recovered by forfeiting the letters of guarantee by the end of the rental period.
- The fees included in the above-mentioned indoor area tariff are calculated considering the indoor area and outdoor area prices.

**2.3.) OPEN STORAGE AREA RENTALS (within the scope of Communiqué 2018/4)**

<b>Term</b>	<b>Unit</b>	<b>Fee</b>	<b>Payment Scheme</b>
31 - 90 days	USD/m <sup>2</sup> /month	USD 4.00	Cash in advance
91 - 180 days	USD/m <sup>2</sup> /month	USD 3.00	Cash in advance

- Where the periods (month) envisaged in the storage fees are used in part, the tenanship shall be taken into account as complete periods (month).
- Rental for the lease period shall be collected in cash prior to the lease.
- An ad-hoc performance letter of guarantee that is valid for an indefinite period and that amounts to the total rental shall be furnished. The letters of guarantee shall be shall also be revised to increase the sums guaranteed in line with the rental increases.
- Any damages to the outdoor storage areas shall be recovered by forfeiting the letters of guarantee by the end of the rental period.

### SECTION III

#### 3.) SERVICE TARIFFS AND CODES OF PRACTICE

##### 3.1.) TARIFFS FOR PRINTED DOCUMENTS AND ENTRANCE CARDS

	<b>Description</b>	<b>Unit</b>	<b>Fee</b>
PROCESS FORM SERVICE FEE	For each process	USD/set	USD 3.00
MOTOR VEHICLE STAMP	For each vehicle per year	USD/ea.	USD 10.00
VEHICLE PASSAGE FEE (1)	For all types of vehicles and mobile equipment	USD/ea.	USD 3.00
PERSONNEL ENTRANCE CARD (2)	(Payable to Free Zone Directorate.)	USD/ea./year	USD 10.00
VEHICLE PARKING FEE (3)	For all types of commercial vehicles (Articulated Lorry / Truck / Heavy Equipment) Passenger Cars	USD/ea.	USD 5.00  USD 2.00

(1) Except for passenger vehicles, this fee shall be collected from all vehicles and heavy equipment entering the zone. Crawler mobile equipment shall never be permitted to travel on their pallets on the zone roads. This type of equipment can enter the zone on appropriate carriers.

(2) This term refers to the real or legal persons that have Operating Licences and Warehouse Use Certificates and any document issued for their representatives, officers, and workers and for any persons implementing any and all works and transactions at the zone on their behalf.

(3) This fee is collected from the vehicles entering the truck parking lot at the Free Zone entrance. The vehicles waiting for a period longer than 24 hours shall also pay the parking fee of other days spent in the parking lot. For the waiting periods longer than 24 hours, the fee of the next day shall also be collected. The Users that park their vehicles in the restricted areas within the zone shall be billed two-fold (USD 10.00) of the daily parking fee.

##### 3.2.) SERVICE TARIFFS FOR CIVIL WORKS

<b>Service</b>	<b>Description</b>	<b>Fee</b>
Design supervision (1)		0.70 USD/m <sup>2</sup>
Construction supervision (2)		1.30 USD/m <sup>2</sup>
Soil survey report	Up to 10,000 m <sup>2</sup> 10,000 m <sup>2</sup> and above	Cost + 10% Cost + 10%
Zoning Diameter and Application Fee	Up to 10,000 m <sup>2</sup> 10,000 m <sup>2</sup> and above	USD 500 USD 1,000



**(1) Design Supervision:** This term refers to the control and approval by TAYSEB A.Ş. of the compliance of architectural, static, HVAC, sanitary piping, and electrical designs, which are submitted by the Users to be built on the outdoor areas rented by them.

**(2) Construction Supervision:** This term refers to the control and approval by TAYSEB A.Ş. of the compliance of superstructures with the approved designs in order for the Users to obtain their occupancy permits following the completion of superstructure construction works.

### 3.3.) CATERING SERVICE TARIFFS

	Unit	Fee
3.3.1) Fixed menu (per head)	USD/ea.	USD 3.25
3.3.2) Lunch box (per head)	USD/ea.	USD 2.40

- Only TAYSEB A.Ş. provides the Users with catering services within the zone.
- The 10% coordination fee shall be charged on the basis of the fees given in TAYSEB A.Ş. Service Tariff for the services that are fulfilled by the Users by their own means or outsourced despite TAYSEB A.Ş. makes the same available.
- Number of the company's employees, including subcontractors, number of work days and number of shifts shall be taken into account in calculating the coordination fee.
- The Users that want to receive the catering service at their own facilities shall furnish their own cafeteria and make tableware and all other materials and equipment of their own available. The food prepared at the kitchen of TAYSEB A.Ş. shall be delivered to the User's site. Where TAYSEB A.Ş. serves the food at the User's site (preparation, service, dishwashing), the relevant User shall pay the expenses of the service personnel in a sufficient number.
- The workplaces that are provided with catering services must furnish their cafeterias. The Users shall be responsible for the lost or broken forks, spoons, dishes, and glasses at their own cafeterias. Meal numbers must be notified one day beforehand. The Users shall be responsible for the meal numbers that are not notified timely. Where the number of consumed meals is less than the notified number, the notified number shall be invoiced.
- The meal menu shall consist of 4 meal types: 1 main course + 1 side course + salad/dessert/fruit + yoghurt. The main course and side course can be offered with different options depending on the menu.
- The lunchbox menu shall consist of 7 different breakfast foods.
- TAYSEB A.Ş. shall release the monthly menu by the end of each month. TAYSEB A.Ş. shall be entitled to change the menu due to seasonal and similar conditions.
- For the additional meal and menu requests, TAYSEB A.Ş. shall charge the cost difference to the requesting User.

### 3.4.) ELECTRICITY SERVICE TARIFFS

	SERVICE	DESCRIPTION	FEE
3.4.1.)	Subscription Fee	a) Security Deposit (To be increased where the monthly consumption sum exceeds the security deposit.)	Installed power unit X USD 25/kW
		b) Meter deactivation - activation	USD 100
		c) Subscriber check	USD 60
		d) First activation	USD 100
3.4.2.)	a.) Consumption	To be billed in TRY	Cost + 5%

		Upon completion of 154 kV switchyard	Cost + 10%, incl. transmission fee
	b.) Line losses	To be proportioned to the energy consumed by subscribers (TRY)	Cost
	c.) Maintenance/repair	For the subscribers' independent lines	Cost + 10%
3.4.3.)	Environmental lighting	Allocated in proportion to the subscribers' land plot surface area.	Cost

- Upon completion of 154 kV switchyard, OSOS (Automatic Meter Reading System) remote monitoring system shall be used.

- The Users shall be responsible for the illumination of land plots rented by them and the common lighting system shall relate only to the common areas at the free zone.

### 3.5.) NATURAL GAS SERVICE TARIFFS

	SERVICE	DESCRIPTION	FEE
3.5.)	Use		Cost + 10%

- The design approval, security deposit, and meter fees to be requested by the natural gas distribution company shall be charged to the subscribers. Moreover, natural gas distribution losses inside the zone and natural gas maintenance, repair, and operating costs inside the zone and/or other fees payable to the distribution company shall be billed after having been proportioned to the consumption quantities. The costs of natural gas maintenance, repair, and operating by TAYSEB A.Ş. inside the areas allocated to the users shall also be billed.

- Where the Users bring liquefied natural gas by their own means and transform the same into gaseous state, TAYSEB A.Ş. shall charge a coordination fee. The basic amount for the coordination fee shall be 10% over the natural gas sale price of TAYSEB A.Ş.

- Upon completion of natural gas distribution infrastructure, OSOS (Automatic Meter Reading System) remote monitoring system shall be used.

### 3.6.) WATER SERVICE TARIFFS

	SERVICE	DESCRIPTION	FEE
3.6.1.)	Subscription Fee	a) Security Deposit (To be increased up to the monthly consumption volume where monthly consumption amount is above the security deposit sum)	USD 200
		b) Activation - Connection	USD 30
		c) Subscriber check	USD 30
		d) First connection	USD 100
3.6.2.)	a.) Consumption	m <sup>3</sup>	USD 0.50
	b.) Landscape	m <sup>3</sup>	USD 0.30
	c.) Wastewater service fee	Depending on the quantity released into the system	Operating cost + 10%

- Monthly water consumption volumes up to 0-5,000 m<sup>3</sup>/month are subject to a unit price of 0.50 USD/m<sup>3</sup>, while consumption volumes of 5,001 m<sup>3</sup> and above are subject to a unit price of 0.30 USD/m<sup>3</sup>.

- Only the Users that have obtained “Channel Connection Permit” can release wastewater into the Wastewater Treatment System.
  - Flow-meters and sampling openings as approved by TAYSEB A.Ş. shall be installed at the Users’ channel connection points.
  - Where the users fail to install flow-meters and sampling openings, they shall be deemed to have released 90% of the billed water consumption quantity to the wastewater treatment system.
  - Where deemed necessary, TAYSEB A.Ş. can have a continuous wastewater monitoring system (SAIS) installed.
- The Users that discharge wastes into the Wastewater System in violation of the parameters (SKKY Table 25) shall be subject to the fines as set forth in the environmental legislation.
- The Environmental Guidelines released by TAYSEB A.Ş. shall be an integral part hereof.

### **3.7.) TELEPHONE AND TELECOMMUNICATIONS SERVICE TARIFFS**

	<b>SERVICE</b>	<b>DESCRIPTION</b>	<b>FEE</b>
3.7.1.)	Subscription	For each line	USD 50
3.7.2.)	Security Deposit	For each line (Telephone / Internet)	USD 400
		For each line (Metro Ethernet)	USD 750
3.7.3.)	Tariff	Cost (T. Telekom Bill) + 5%	

### **3.8.) WEIGHING SERVICE TARIFFS**

	<b>DESCRIPTION</b>	<b>FEE</b>
3.8.1.)	Articulated Lorry / Truck, etc.	USD 2.50
3.8.2.)	Other wheeled and crawler vehicles / mobile equipment (per weighing)	USD 6.00

- Loaded and empty weighing of vehicles shall be separately charged.

### **3.8.) EQUIPMENT RENTAL TARIFFS**

	<b>SERVICE</b>	<b>FEE (hourly)</b>	<b>FEE (daily)</b>
3.9.1.)	Loader	USD 27	USD 215
3.9.2.)	Forklift	USD 27	USD 215
3.9.3.)	Crane	USD 55	USD 260
3.9.4.)	Excavator (24 Tons)	USD 55	USD 410
3.9.5.)	Road roller	-	USD 280
3.9.6.)	Man/Day	-	USD 48
3.9.7.)	Truck	-	USD 160

- Requests for forklifts, loaders, excavators, road rollers, and cranes that will be demanded/allocated for use must be notified to TAYSEB A.Ş. 24 hours beforehand and approval must be obtained for the equipment availability.
- 10% coordination fee shall be charged where the service is received from 3<sup>rd</sup> persons other than TAYSEB A.Ş.
- Coordination or mediation service fee shall be charged by TAYSEB A.Ş. for the loading, unloading, and similar services to be fulfilled by means of the mobile equipment that are not recorded among the Users’ fixtures lists and by the workers that are not registered in line with the relevant social security legislation at the areas allocated to the Users.

### **3.10.) CLEANING SERVICE TARIFFS**

	<b>SERVICE</b>	<b>DESCRIPTION</b>	<b>FEE</b>
3.10.1.)	Common area and environmental cleaning	To be reflected in proportion to the area rented	Cost
3.10.2.)	Cleaning of Allocated Areas	To be charged to the User that has rented the allocated area	Cost + 10%
3.10.3.)	Landscaping	To be reflected in proportion to the area rented	Cost

- Where roads are polluted and/or common areas and infrastructure and superstructure are damaged during loading/unloading, transporting, and other operations and where this pollution or damage is not remedied within 24 hours, TAYSEB A.Ş. shall have the necessary cleaning and repair done without serving any notice and invoice to the relevant entity the cost + USD 250 fine.

- TAYSEB A.Ş. shall be responsible for monitoring the necessary cleaning, lighting, and landscaping by the Users' personnel and it shall, where necessary, conduct the cleaning, lighting, and landscaping of such places and collect the costs of such services from the Users by adding the coordination as set out in the Service Tariff.

### **3.11.) SECURITY SERVICE TARIFF**

	<b>SERVICE</b>	<b>DESCRIPTION</b>	<b>FEE</b>
3.11.1.)	Security service	In proportion to the surface area rented by the Users.	Cost + 10%

- Security Service refers to the service provided for the common areas of the Free Zone. The responsibility for the land plots rented by the Users shall reside with them.

### **3.12.) FIRE BRIGADE AND AMBULANCE SERVICE TARIFFS**

	<b>SERVICE</b>	<b>DESCRIPTION</b>	<b>FEE</b>
3.12.1.)	Infirmary and healthcare services	* In proportion to the number of personnel	Operating cost + 10%
3.12.2.)	Fire brigade services	To be reflected according to the area rented	Operating cost + 10%

\* In addition to the personnel employed by the User, the personnel of the subcontractors that follow up and perform the Users' works and transactions shall also be included in the number of the Users' total personnel.

- TAYSEB A.Ş. can provide itself or outsource the first aid, infirmary, fire brigade, ambulance, and similar services required by the Users.

- The Fire and Healthcare Services Guidelines released by TAYSEB A.Ş. shall be an integral part hereof.

### **3.13.) PIPELINE SERVICE TARIFFS**

	<b>SERVICE</b>	<b>FEE</b>
3.13.1.	Pipeline design, engineering, and planning fees	Cost + 10%
3.13.2.)	Pipeline cleaning, maintenance, and repair.	Cost + 10%

- Where a User requests the installation of a new pipeline, the designs of the relevant pipeline shall be prepared according to the pipeline guidelines to be issued by TAYSEB A.Ş. and the construction thereof shall be permitted following the approval of TAYSEB A.Ş.
- No fee shall be charged for the pipelines designs that are prepared by the Users and only approved by TAYSEB A.Ş.
- In order for the liquid cargos to be handled efficiently and quickly from Torosport Ceyhan Port within the scope of the possibilities and licences, TAYSEB A.Ş. shall design pipelines in a sufficient number from this port up to the Free Zone, build the same at the costs of the Users and according to the Free Zone needs by agreeing with the Users, and operate the pipelines efficiently and commonly as far as possible.
- According to the Guidelines released for this work, TAYSEB A.Ş. shall repair all pipelines within the borders of the Free Zone, make necessary investments, and take security measures the route thereof.
- TAYSEB A.Ş. shall charge the relevant costs to the relevant Users with a 10% coordination fee.
- The Pipelines and Pipeline Routes Technical Guidelines shall be an integral part hereof.